

Webex Calling Voicemail User Hub

To access voicemail and other telephone settings go to <https://user.webex.com/>, select Sign In at the top of the page and sign in with your Boiler email address. That will redirect you to the Purdue Login page. To reset your voicemail, go to Settings, Calling, Voicemail, Reset voicemail PIN.

The screenshot shows the Webex Calling Voicemail User Hub interface. The top navigation bar includes the Webex logo and the Purdue University logo. The left sidebar contains a menu with items: Profile, Settings (circled in yellow), Calendar, Webinars, and Recordings. The main content area has a sub-menu with items: Meetings, Calling (circled in yellow), and Devices. Below this, there are tabs for Call settings, Schedules, Voicemail (circled in yellow), and Contacts. The Voicemail section includes a 'Voicemail Inbox' with a 'Manage voicemails' button and a message 'You have 0 unheard messages'. Below that is a 'Voicemail PIN' section with a 'Reset voicemail PIN' button (circled in yellow). The 'Voicemail' section has a toggle switch that is turned on, with the text 'Choose individual user voicemail and fax message settings, such as phone rings to voicemail and receiving fax messages.' The 'Send calls to voicemail' section has three toggle switches, all of which are turned on. The first toggle is 'Send all incoming calls to voicemail'. The second toggle is 'Send calls to voicemail when line is busy', with a warning icon and text 'Call forwarding settings will override some voicemail settings.' Below this toggle are two radio button options: 'Default message when busy' (selected) and 'Custom message'. The third toggle is 'Send calls to voicemail when no one answers', with a warning icon and text 'Call forwarding settings will override some voicemail settings.' Below this toggle is a note: 'Number of rings before playing the 'no answer' message (required)'. The bottom left sidebar contains links for Launch Webex, Downloads, Help, and Manage Recordings.

For more detailed instructions on all of the voicemail options you can access in User Hub go to <https://help.webex.com/en-us/article/fdkhld/Configure-your-voicemail-settings#user-hub>.